

**Central West End SouthEast
Special Business District**

c/o Park Central Development Corporation
4512 Manchester Avenue, Suite 100
Saint Louis, Missouri 63110-2100
O: 314.535.5311
cwesoutheastssbd.com

**BOARD OF COMMISSIONERS MONTHLY MEETING
TO BE HELD**

**April 17, 2018 at 4:30 p.m.
at 4512 Manchester Ave #100
St. Louis, MO 63110**

NOTICE & PROPOSED AGENDA

TAKE NOTICE that on April 17, 2018 at 4:30 p.m. at 4512 Manchester Ave #100, St. Louis, MO 63110, the Central West End Special Business District (the " District") will hold its public Monthly Meeting to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

1. Call to Order
2. Chair's Report & Announcement of the Order of Business
3. Public Safety
 - a. The City's Finest, Charles Betts
 - b. Neighborhood Security Initiative, Jim Whyte
4. Neighborhood Stabilization
 - a. City of St. Louis, Ron Coleman
5. Approval of March Minutes
6. Project Reports:
 - a. Financial Reports
 - b. 4400 West Pine Lighting
 - c. Discuss Excess Revenues
7. Mid-City CID Update
 - a. Upcoming Events
 - b. Plan of Action
8. Public Comments & Questions (5 minute limit per speaker)
9. Administrator's Report
10. Other Business

This meeting is open to the public; provided, however, that a portion of the meeting may be closed to discuss legal, real estate and/or personnel matters as provided by Sections 610.021(1), (2) and/or (3), RSMo.

Representatives of the news media may obtain copies of this notice, and persons with disabilities wishing to attend can contact: Park Central Development, 4512 Manchester #100, St. Louis, 63110, (314) 535-5311.

DATE POSTED: 4-13-18

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Central West End Southeast Board of Commissioners Meeting
March 20th, 2018: 4:30pm
At 4512 Manchester, St. Louis, MO 63110

Board Members in Attendance: Jeffery Miner, Marshall Michener, Yusef Scoggin, Tiffany Boyd

Board members not in Attendance: Dennis Overton

Others in attendance: Sara Feagans and Annette Pendilton (Park Central Development Corp), Jim Whyte (Central West End Neighborhood Security Initiative)

1. Call to order

Called to order at 4:45 pm

2. Chair's Report & Announcement of the Order of Business

NA

3. Public Safety

a. NSI

Jim Whyte updated the board on the crime statistics through February 2018 and total crime was down 11%.

J. Whyte informed the commissioners about an incident that happened at Schnucks on Lindell. Y. Scoggin would like for Jim Whyte to report the number of incidents at Walgreens on Lindell at the next meeting since it is the district. Currently there are no cameras from the district at this location.

J. Whyte stated that a key component needs to be replaced for 22 cameras in the district. Right now they are looking into the cost of the hardware and trying to figure out how to pay for it.

4. Approval of February Minutes

J. Miner motioned to approve the February meeting minutes. M. Michener seconded the motion. Vote passes unanimously.

5. Project Reports:

a. Financial Reports

Annette Pendilton went over the financials as of February 2018. There is \$57,656 cash on hand and a total of \$165,064 in the savings and checking accounts combined. A. Pendilton also shared that the assessment disbursement check came in March of about \$252,000.

Y. Scoggin feels there needs to be a discussion second quarter to think about projects that can be done from the excess in revenues for this year. Options are another lighting project or camera project. Need to reach out to J. Whyte and see where cameras are needed throughout the district.

b. 4400 West Pine Lighting:

Sara Feagans updated that the signed agreement and check was sent to the City of St. Louis and the next step is for the City to bid out the project to get it going.

Y. Scoggin asked that we catalog or document what is actually on Abna's final report of what the board agreed to, against what is received and installed in the district.

6. Mid-City CID Update

a. Sara Feagans updated about the CID discussion event last weekend and there will be another one on Saturday at Northwest Coffee from 1-3 pm. Upcoming events next week is a community meeting at CIC, happy hour at Scarlett's on Thursday, the SBD has been invited to attend happy hour at the Crown Loft Condos on April 6th to talk to residents about the CID. Nothing has been scheduled for April.

Concerns from last function, people was not able to sign the petition because it's not known who will be there to sign. The petitions are prefilled so if someone comes from a different location Sara wouldn't have their forms on hand. Sara stated there's no way to have every form with her for people to sign. Y. Scoggin stated they don't want to miss an opportunity for someone to sign the petition. He asked if everyone would be in favor of purchasing a portable printer for Sara to bring to the gatherings. The board agreed:

T. Boyd made a motion to purchase a printer not to exceed \$250. M. Marshall seconded. Vote passes unanimously.

Sara will schedule more meetings for April. T. Boyd wants to know if residents can come to Park Central to sign petitions. Sara answered yes and she can go to them as well. It is suggested to add this information to flyers on where and available times to sign up. Also have the block captains to be ambassadors in making sure people are signing up.

M. Michener feels we need a two-stage set up by going door to door to talk to residents and then setting up time to sign the petition. Suggestion was made to have door hangers made with information about the CID and a date to ask questions and to sign petition. Sara will get a cost for door hangers. Board members will be going out to hand out flyers to residents. Sara has also reached out to block captains to also give out information.

Y. Scoggin asked about a survey to email about the new CID and getting the email list from Joe Roddy. Sara will look for a free survey setup. The deadline for petitions to be gathered is the end of July.

Y. Scoggin thinks there should be a signup list with contact information of residents that are attending events so that we can follow up.

There may be several names on the petition, we need to find out from the City of St. Louis if one signature would be sufficient. Sara will follow up with the City.

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7. Public Comments and Questions

NA

8. Other

Resolution 2018-01 – a resolution changing the Park Central Development staff administrator from Matt Green to Annette Pendilton for the bank account passed via email.

Meeting was adjourned at 6:15 pm.

DRAFT

CWE Southeast SBD
Balance Sheet
As of March 31, 2018

	Mar 31, 18
ASSETS	
Current Assets	
Checking/Savings	
Restricted for Streetlights	107,408.00
40900 · Beginning Cash On Hand	
10150 · Reliance Bank checking #2910	239,994.98
10200 · Busey CWE SE #0576 (Ckng)	915.25
11200 · Busey CWE SE #5936 (MMkt)	32,139.09
40900 · Beginning Cash On Hand - Other	-107,408.00
Total 40900 · Beginning Cash On Hand	165,641.32
Total Checking/Savings	273,049.32
Total Current Assets	273,049.32
TOTAL ASSETS	273,049.32
LIABILITIES & EQUITY	
Equity	
Retained Earnings	222,897.16
Net Income	50,152.16
Total Equity	273,049.32
TOTAL LIABILITIES & EQUITY	273,049.32

CWE Southeast SBD
Profit & Loss Budget Performance
 January through March 2018

	<u>Jan - Mar 18</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income			
41000 - Tax Revenue	252,164.39	58,750.03	235,000.00
41106 - Less Contingency	0.00	-1,451.25	-5,805.00
41107 - Less Unpaid Assessments	0.00	-734.53	-2,938.00
42800 - Interest Income	687.16	37.50	150.00
Total Income	<u>252,851.55</u>	<u>56,601.75</u>	<u>226,407.00</u>
Gross Profit	252,851.55	56,601.75	226,407.00
Expense			
Miscellaneous Expense	25,044.35		
61000 - Administration			
61050 - Annual Award	0.00	50.00	50.00
61100 - Administration (PCDC)	3,873.75	3,967.00	15,868.00
61150 - Special Admin (CID)	2,279.83		
61200 - Bank Charge	34.00	10.03	40.00
61300 - Insurance, Liability & D&O	0.00	0.00	1,000.00
61500 - Meetings Expense	25.82		
61600 - Postage and Shipping Expense	0.00	12.50	50.00
61700 - Supplies Expense	191.64	12.50	50.00
61800 - Web Site	0.00	0.00	100.00
Total 61000 - Administration	<u>6,405.04</u>	<u>4,052.03</u>	<u>17,158.00</u>
68000 - Public Safety			
68200 - CWE Neighborhood Safety Ini.	18,212.50	9,106.25	36,425.00
68400 - National Night Out	0.00	0.00	1,000.00
68500 - Patrol	22,467.50	35,000.06	140,000.00
68600 - Security Camera	7,593.00	3,796.50	15,186.00
68700 - Security Signs	0.00	350.06	1,400.00
68900 - Lighting	122,977.00		
69000 - Rest Funds, Infrastructure	0.00	0.00	15,000.00
Total 68000 - Public Safety	<u>171,250.00</u>	<u>48,252.87</u>	<u>209,011.00</u>
Total Expense	<u>202,699.39</u>	<u>52,304.90</u>	<u>226,169.00</u>
Net Income	<u><u>50,152.16</u></u>	<u><u>4,296.85</u></u>	<u><u>238.00</u></u>