

**Central West End SouthEast
Special Business District**

c/o Park Central Development Corporation
4512 Manchester Avenue, Suite 100
Saint Louis, Missouri 63110-2100
O: 314.535.5311
cwesoutheastssbd.com

**BOARD OF COMMISSIONERS MONTHLY MEETING
TO BE HELD**

**October 17, 2017 at 4:30 p.m.
at 4512 Manchester Ave #100
St. Louis, MO 63110**

NOTICE & PROPOSED AGENDA

TAKE NOTICE that on October 17, 2017 at 4:30 p.m. at 4512 Manchester Ave #100, St. Louis, MO 63110, the Central West End Special Business District (the " District") will hold its public Monthly Meeting to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

1. Call to Order
2. Chair's Report & Announcement of the Order of Business
3. Public Safety
 - a. The City's Finest, Charles Betts
 - b. Neighborhood Security Initiative, Jim Whyte
4. Neighborhood Stabilization
 - a. City of St. Louis, Ron Coleman
5. CWE Southeast CID Update, Susan Anderson
6. Approval of September Minutes
7. Project Reports:
 - a. Financial Reports
 - i. 2018 Draft Budget
 - ii. Bank Account
 - b. 4400 West Pine Lighting
8. Public Comments & Questions (5 minute limit per speaker)
9. Administrator's Report
10. Other Business
 - a. PCD Admin Contract

This meeting is open to the public; provided, however, that a portion of the meeting may be closed to discuss legal, real estate and/or personnel matters as provided by Sections 610.021(1), (2) and/or (3), RSMo.

Representatives of the news media may obtain copies of this notice, and persons with disabilities wishing to attend can contact: Park Central Development, 4512 Manchester #100, St. Louis, 63110, (314) 535-5311.

DATE POSTED: 10-13-17

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Central West End Southeast Board of Commissioners Meeting
September 19th, 2017: 4:30pm
At 4512 Manchester, St. Louis, MO 63110

Board Members in Attendance: Jeffery Miner (via phone), Tiffany Boyd, Dennis Overton

Board members not in Attendance: Yusef Scoggin, Marshall Michener

Others in attendance: Matt Green (PCDC), Sara Feagans (PCDC), Susan Anderson (PCDC), Jim Whyte (CWE NSI), Ron Coleman (City of St. Louis), Alonzo Shaw (Reliance Bank)

1. Call to order

D. Overton called the meeting to order at 4:41 pm

2. Chair's Report & Announcement of the Order of Business

NA

3. Public Comments and Questions

NA

4. Public Safety

J. Whyte updated the board on the crime statistics through August 2017. He reported that crime was down 2.7%. He also reported that person crime is down significantly compared to last year stating there have been six fewer robberies.

J. Whyte gave an overview of the damage sustained due to recent protests in the district. Subway, Little Saigon, and BBQ Saloon were the affected properties in the district. He predicts there will more activity in the district in the future.

J. Whyte mentioned that he will be meeting with M. Green to discuss the budget for next year and that camera upkeep could cost up to \$15,000 for the year.

M. Green brought up the potential option to utilize guides since patrols will be down in the district due to SLMPD switching to twelve hour shifts, making it difficult to schedule patrols. The board was interested in learning more and asked that M. Green reach out to The City's Finest.

5. Neighborhood Stabilization- Ron Coleman

R. Coleman updated the board on his work with various groups including Saint Louis University, Ikea, area developers and the City regarding the heroin usage and homeless people near Grand and Forest Park Avenue. They have seen significant decreases in panhandling issues.

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6. Park Central Development- Susan Anderson

S. Anderson reported that she has been working on numbers for the assessment rate and that is roughly halfway complete. Once that process is complete, the information will be ready for the ballots. She also reported that the assessment rate has seen a reduction for the first time and she will be looking into why that is.

7. Approval of August Minutes

T. Boyd motioned to approve the August meeting minutes, D. Overton seconded the motion. M. Green asked that a correction be made to include that legal representation was for not only the CWE Southeast Special Business District, but also the Mid-City Community Improvement District. The vote was unanimously passed.

8. Financial Reports

M. Green walked the board through the financials through August 2017 and presented the balance sheet and profit and loss report.

9. CWE Streetlight Inventory:

M. Green presented an email from Frank Eppert of ABNA which stated that plans had been submitted to the city and will be reviewed by the Board of Public Services. M. Green shared copies of the plan with the board. F. Eppert mentioned that during a night walk to experience the different lighting in the district, the board preferred the 75 watt- 22,000K fixtures.

D. Overton asked what the next steps were after submitting the plans to the city. M. Green stated that he was unsure of the timeline, but estimated that the bidding process by the city would take one-two months.

The board voted to approve ABNA's plans. J. Miner made a motion to approve and T. Boyd seconded the motion. The vote was unanimously passed.

10. Other

A. Shaw of Reliance Bank presented a proposal to the board for switching their accounts to Reliance Bank from Busey Bank.

S. Feagans presented information from Enterprise Bank and Trust. The board decided to ask Enterprise for more detailed information on their Commercial Money Market account.

Meeting was adjourned at 5:55 pm.

CWE Southeast SBD
Balance Sheet
As of September 30, 2017

	<u>Sep 30, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
Restricted for Streetlights	107,408.00
40900 · Beginning Cash On Hand	
10200 · Busey CWE SE #0576 (Ckng)	202,420.29
11200 · Busey CWE SE #5936 (MMkt)	82,139.09
40900 · Beginning Cash On Hand - Other	-107,408.00
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Total 40900 · Beginning Cash On Hand	177,151.38
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Total Checking/Savings	284,559.38
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Total Current Assets	284,559.38
	<hr/>
TOTAL ASSETS	284,559.38
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LIABILITIES & EQUITY	
Equity	
Retained Earnings	195,947.36
Net Income	88,612.02
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Total Equity	284,559.38
	<hr/>
TOTAL LIABILITIES & EQUITY	284,559.38
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CWE Southeast SBD
Profit & Loss Budget Performance
 January through September 2017

	<u>Jan - Sep 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income			
41000 · Tax Revenue	253,876.83	287,224.00	287,224.00
41100 · Contingency (Unused from 2016)	0.00	18,750.01	25,000.00
41105 · Contingency-7% of 2017 Revenue	0.00	-15,087.01	-20,116.00
42200 · Miscellaneous Income	0.00		
42800 · Interest Income	279.56	112.50	150.00
Total Income	<u>254,156.39</u>	<u>290,999.50</u>	<u>292,258.00</u>
Gross Profit	254,156.39	290,999.50	292,258.00
Expense			
61000 · Administration			
61050 · Annual Award	0.00	56.25	75.00
61100 · Administration (PCDC)	7,000.00	11,250.00	15,000.00
61150 · Special Admin (CID)	10,525.00	18,750.01	25,000.00
61200 · Bank Charge	24.00	30.01	40.00
61300 · Insurance, Liability & D&O	-26.03	0.00	1,100.00
61500 · Meetings Expense	0.00	37.49	50.00
61600 · Postage and Shipping Expense	50.00	75.01	100.00
61800 · Web Site	100.00	75.01	100.00
Total 61000 · Administration	<u>17,672.97</u>	<u>30,273.78</u>	<u>41,465.00</u>
68000 · Public Safety			
68200 · CWE Neighborhood Safety Ini.	34,197.00	38,000.00	38,000.00
68400 · National Night Out	361.90	1,500.00	1,500.00
68500 · Patrol	101,612.50	120,000.01	160,000.00
68600 · Security Camera	0.00	24,750.00	24,750.00
68700 · Security Signs	0.00	700.00	1,400.00
68900 · Lighting	11,700.00	18,750.01	25,000.00
Total 68000 · Public Safety	<u>147,871.40</u>	<u>203,700.02</u>	<u>250,650.00</u>
Total Expense	<u>165,544.37</u>	<u>233,973.80</u>	<u>292,115.00</u>
Net Income	<u><u>88,612.02</u></u>	<u><u>57,025.70</u></u>	<u><u>143.00</u></u>